

# Gloucester **City Council**

## FEES and CHARGES

2015/16

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**FEES AND CHARGES 2015/2016**  
**FOREWORD**

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Members agreed a general increase of 2.5% although some increases vary from this to reflect supply and demand for the service and the need to conform to pricing policies.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown at the back of the book.

## CULTURAL SERVICES

		2014/2015 <u>Charge £</u>	2015/2016 <u>Charge £</u>	<u>Increase %</u>
<b><u>GLOUCESTER CITY MUSEUM &amp; ART GALLERY</u></b>				
Admission				
	Adult	£3.00	N/A	N/A
	Children Under 5	Free	Free	0.00%
	Concessionary	£2.00	N/A	N/A
	Family Group	£10.00	N/A	N/A
	Individual membership ticket to both museums (per year)	£10.00	£5.00	-50.00%
	Family membership ticket to both museums(per year)	£20.00	£12.00	-40.00%
	Concessionary membership ticket to both museums (per year)	N/A	£3.00	

### **Concessions:**

Admission concessions available to Juniors is 33%  
 Admission concessions available to those on means tested benefits is 33%  
 Admission concessions available to people with a disability is 33%  
 Admission concessions available to over 65s is 33%  
 Admission concessions available to families is 33%  
 Admission concessions available to HM Armed forces is 33%

### **FOLK MUSEUM**

				<u>Increase %</u>
Admission				
	Adult	£3.00	N/A	N/A
	Children Under 5	Free	Free	0.00%
	Concessionary	£2.00	N/A	N/A
	Family Group	£10.00	N/A	N/A
	Individual membership ticket (per year)	£10.00	£5.00	-50.00%
	Family membership ticket (per year)	£20.00	£12.00	-40.00%
	Concessionary membership ticket to both museums (per year)	N/A	£3.00	

### **Concessions:**

## CULTURAL SERVICES cont.

### Gloucester Guildhall

<u>MEETING ROOMS</u>	<u>2014/2015 Charge £</u>		<u>2015/2016 Charge £</u>			
		<u>Exempt from VAT</u>		Increase		Increase
<b><u>Blue Coat Room</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£20.00	£12.00	£20.00	0.00%	£12.00	0.00%
Premium	£30.00	£12.00	£30.00	0.00%	£12.00	0.00%
<b><u>George Hunt Room</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£15.00	£10.00	£15.00	0.00%	£10.00	0.00%
Premium	£20.00	£12.00	£25.00	0.00%	£12.00	0.00%
<b><u>Studio</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£20.00	£12.00	£20.00	0.00%	£12.00	0.00%
Premium	£30.00	£12.00	£30.00	0.00%	£12.00	0.00%
<b><u>Henley Room</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£10.00	£8.00	£15.00	0.00%	£10.00	0.00%
Premium	£15.00	£10.00	£25.00	0.00%	£12.00	0.00%
<b><u>Potter Room</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£10.00	£8.00	£10.00	0.00%	£10.00	0.00%
Premium	£15.00	£10.00	£20.00	0.00%	£12.00	0.00%
<b><u>Cinema</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£25.00	£20.00	£25.00	0.00%	£20.00	0.00%
Premium	£45.00	£23.00	£45.00	0.00%	£23.00	0.00%
<b><u>Theatre</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	£35.00	£26.00	£35.00	0.00%	£26.00	0.00%
Premium	£65.00	£36.00	£65.00	0.00%	£36.00	0.00%
<b><u>Trier Room</u></b>						
	<b>First Hour</b>	<b>Each hour after</b>	<b>First Hour</b>		<b>Each hour after</b>	
Standard	N/A	N/A	£10.00	0.00%	£10.00	0.00%
Premium	N/A	N/A	£20.00	0.00%	£12.00	0.00%

Minimum one hour booking then charged per half hour after that

#### **SERVICE CHARGES- VAT at standard rate**

Technician	per hour	£15.00	£15.00	0.00%
Security	per hour	£15.00	£15.00	0.00%

#### **Concessions: these concessions are available for Guildhall cinema entry only**

<b>Available to:</b>	<b>Amount of concession:</b>
Juniors	Around 15%
Students	Around 15%
Those on means tested benefits	Around 15%
People with a disability	Around 15%
Over 65s	Around 15%
Groups - film group or focus group	Around 15%
HM Armed forces	Around 15%

## PLANNING APPLICATION FEES

	2014/2015		2015/2016	
	<u>Local Planning Authority Advice</u>	<u>Additional Meetings</u>	<u>Local Planning Authority Advice</u>	
<b><u>Permitted Development</u></b>				
Householder	£35.00	N/A		£35.00
Other	£50.00	N/A		£50.00
<b><u>Pre-Application Advice</u></b>				
Householder	£40	£20.00		£40
<b><u>Residential Development</u></b>				
1-4 Dwellings ( Less than 0.5 ha)	£400.00	£100.00		£400.00
5-9 Dwellings (0.6 ha - 0.99 ha)	£500.00	£100.00		£500.00
10-49 Dwellings (1.0 ha - 1.25 ha)	£1,100.00	£150.00		£1,100.00
50-199 Dwellings ( 1.26 ha - 2.0 ha)	£2,000.00	£200.00		£2,000.00
200+ Dwellings (More than 2ha)	£3,000.00	£250.00		£3,000.00
<b><u>Non residential or commercial</u></b>				
Less than 500m <sup>2</sup> (Less than 0.5ha)	£200.00	£100.00		£200.00
501-999m <sup>2</sup> (0.6 - 0.99ha)	£300.00	£100.00		£300.00
1000 - 4999m <sup>2</sup> (1.0 - 1.25ha)	£900.00	£150.00		£900.00
5000 - 9999m <sup>2</sup> (1.26 - 2.0ha)	£1,600.00	£200.00		£1,600.00
10000m <sup>2</sup> + (More than 2ha)	£2,500.00	£300.00		£2,500.00
<b><u>Others</u></b>				
Advertisements	£50.00	£30.00		£50.00
Change of Use	£100.00	£75.00		£100.00
Telecommunications	£100.00	£75.00		£100.00
Other	£100.00	£50.00		£100.00
Copy Consent (Dev. Control)	£15.00	£15.00		£15.00

\* Includes one-for-one replacements and conversions to/ sub-divisions to

\*\* Measured externally

\*\*\* Includes all other development proposals not falling within any of the above categories eg.  
*Variation or removal of conditions  
 Car parks and roads  
 Certificates of lawfulness*

\*\*\*\* Statutory Fees

**Note: The initial costs include up to two meetings, the charge for additional meetings would apply after the first two meetings have occurred. Where a development proposal falls within one category or more then the higher fee will apply. The relevant fee will be determined by the number of dwellings/floor area proposed or by the development site area whichever is greater.**

### **Exemptions**

Advice sought on the following categories does not incur a charge

- Building Conservation advice eg works of repair to listed buildings and Conservation area consents
- Works to trees covered by a TPO or trees located within a conservation area.
- Advice on how to submit a planning application or a fee enquiry
- Planning discussions in relation to enforcement investigations
- Where the enquiry is made by a local authority or county council
- Where the enquiry is made by a parish or town council
- Where the enquiry is made by a housing association, registered social landlord, or an equivalent affordable housing provider or an architect/agent acting directly on their behalf on a soley affordable housing proposal.
- Where the development is for the benefit of a disabled person (and as there would be no fee incurred to make the planning application)
- Initial advice where Gloucester City Council are working with local independants setting up a new business and/or are grant aiding them through business support grants

## CAR PARKING

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES

*Including Vat*

<b>DAILY CHARGES</b>	<u>Period of wait</u>	<u>2014/2015</u> Charge £	<u>2015/2016</u> Charge £
<b>Westgate Street Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 3 hours	£2.00	£2.00
	Up to 4 hours	£3.00	£3.00
	Up to 5 hours	£4.00	£4.00
	All Day	£6.00	£6.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
	All day	£2.00	£2.00
	Coaches only - Any period	No charge	No charge
<b>Hare Lane South Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 2 hours	£2.00	£2.00
	Up to 3 hours	£3.00	£3.00
	Up to 4 hours	£4.00	£4.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
	Up to 4 hours	£2.00	£2.00
	<b>Note: A maximum stay of four hours applies to this car park</b>		
<b>St Michaels Sq Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 3 hours	£2.00	£2.00
	Up to 4 hours	£3.00	£3.00
	Up to 5 hours	£4.00	£4.00
	All Day	£6.00	£6.00
	After 4pm (untimed)	£1.00	£1.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
All day	£2.00	£2.00	
<b>Station Road Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 3 hours	£2.00	£2.00
	Up to 4 hours	£3.00	£3.00
	Up to 5 hours	£4.00	£4.00
	All Day	£6.00	£6.00
	After 4pm (untimed)	£1.00	£1.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
All day	£2.00	£2.00	
<b>Longsmith Street Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 2 hours	£2.00	£2.00
	Up to 3 hours	£3.00	£3.00
	Up to 4 hours	£4.00	£4.00
	All Day	£6.00	£6.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
	All day	£2.00	£2.00
<b>Eastgate Centre (roof top), Car Park</b>	Up to 1 hour	£1.30	£1.30
	Up to 2 hours	£2.00	£2.00
	Up to 3 hours	£3.00	£3.00
	Up to 4 hours	£4.00	£4.00
	All Day	£6.00	£6.00
	Sunday Rate: Up to 1 hour	£1.00	£1.00
	All day	£2.00	£2.00

## CAR PARKING (continued)

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES (continued)

		<u>2014/2015</u>	<u>2015/2016</u>	<u>Increase</u>
		<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b>DAILY CHARGES</b>				
<b>North Warehouse</b>	Monday to Friday			
	up to 30 mins	£0.50	£0.50	0.00%
	up to 2 hours	£2.00	£2.00	0.00%
	Saturday and bank holidays			
	Up to 2 hours	£2.00	£2.00	0.00%
	Up to 4 hours	£4.00	£4.00	0.00%
	Over 4 hours	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.00	£1.00	0.00%
	All day	£2.00	£2.00	0.00%
<b>Great Western Road Car Park</b>	Monday to Sunday			
	All Day	£3.00	£3.00	0.00%
	Sunday £2.00 all day			
<b>Barbican Way Car Park</b>	Up to 1 hour	£1.30	£1.30	
	Up to 2 hours	£2.00	£2.00	
	Up to 3 hours	£3.00	£3.00	
	Up to 4 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
	All day	£2.00	£2.00	
<b>Castlemeads Car Park (weekends &amp; Bank holidays only)</b>	All Day	£2.00	£2.00	
<b>GL1 Leisure Centre Car Park</b>	Monday to Saturday			
	Max stay 2.5 hours	£4.00	£4.00	
<b>Hare Lane North Car Park</b>	Up to 1 hour	£1.30	£1.30	
	Up to 4 hours	£2.00	£2.00	
	All Day	£3.00	£3.00	
	Sunday Rate: All day	£2.00	£2.00	
<b>Hampden Way Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%
	Up to 2 hours	£2.00	£2.00	0.00%
	Up to 3 hours	£3.00	£3.00	0.00%
	Up to 4 hours	£4.00	£4.00	0.00%
	All Day	£6.00	£6.00	0.00%
	After 4pm (untimed)	£1.00	£1.00	0.00%
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
	All day	£2.00	£2.00	
<b>Kingswalk Multi Storey Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%
	Up to 2 hours	£2.00	£2.00	0.00%
	Up to 3 hours	£3.00	£3.00	0.00%
	Up to 4 hours	£4.00	£4.00	0.00%
	All Day	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.00	£1.00	0.00%
	Up to 4 hours	£2.00	£2.00	0.00%
<b>Ladybellegate Street Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%
	Up to 2 hours	£2.00	£2.00	0.00%
	Up to 3 hours	£3.00	£3.00	0.00%
	Up to 4 hours	£4.00	£4.00	0.00%
	All Day	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.00	£1.00	0.00%
	Up to 4 hours	£2.00	£2.00	0.00%
<b>Southgate Moorings Car Park (Docks)</b>	Up to 1 hour	£1.30	£1.30	
	Up to 3 hours	£2.00	£2.00	
	Up to 4 hours	£3.00	£3.00	
	Up to 5 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
	All day	£2.00	£2.00	
<b>SEASON TICKETS (12 Weeks)</b>				
		<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
Hare Lane North		£216.00	£216.00	0.00%
Longsmith Street (multi-storey)		£315.00	£315.00	0.00%
Station Road		£220.50	£220.50	0.00%
Barbican Way Car Park		£315.00	£315.00	

#### **Concessions:**

People with a disability (a blue badge holder) free for 3 hours max stay receive 100% concession

#### **ON STREET PARKING \***

*Non business for VAT purposes*

	<u>2014/2015</u>
	<u>Charge £</u>
Parking Meter Charges	
- 30mins	£0.70
- 60mins	£1.40
- 90mins	£2.10
- 120mins	£2.70



## Miscellaneous Items

		<u>2014/2015</u> <u>Charges £</u>	<u>2015/2016</u> <u>Charges £</u>	Increase <u>          %</u>
<b><u>MISCELLANEOUS ITEMS</u></b>				
Photocopying (per A4 sheet)	<b>Standard VAT</b>	£0.25	£0.25	0.00%
Photocopying (per A3 sheet)	<b>Standard VAT</b>	£0.50	£0.50	0.00%
Photocopying (per A0 sheet)	<b>Standard VAT</b>	£5.00	£5.00	0.00%
Bus Station Departures (per departure)	<b>Standard VAT</b>	£0.63	£0.63	0.00%

## Facilities Fees

<u>Room Hire</u>	2014/2015 <u>Charge £</u>	2015/2016 <u>Charge £</u>	<u>Increase %</u>
Civic Suite:			
Per hour	£35.00	£40.00	14.29%
Morning (8.00 - 12.30)	£150.00	£160.00	6.67%
Afternoon (12.30 - 5.00)	£150.00	£160.00	6.67%
Whole Day (8.00 - 5.00)	£300.00	£310.00	3.33%
Evening (5.00 - 11.00)	£310.00	£310.00	0.00%
Evening per hour	£55.00	£55.00	0.00%
Saturday: 8.00 - 12.30	£247.50	£247.50	0.00%
12.30 - 5.00	£247.50	£247.50	0.00%
5.00 - 11.00	£310.00	£310.00	0.00%
MEETING ROOM 1			
Per hour	£30.00	£35.00	16.67%
Morning (8.00 - 12.30)	£130.00	£140.00	7.69%
Afternoon (12.30 - 5.00)	£130.00	£140.00	7.69%
Whole Day (8.00 - 5.00)	£260.00	£270.00	3.85%
Evening (5.00 - 11.00)	£285.00	£285.00	0.00%
Evening per hour	£47.50	£47.50	0.00%
Saturday: 8.00 - 12.30	£213.75	£213.75	0.00%
12.30 - 5.00	£213.75	£213.75	0.00%
5.00 - 11.00	£285.00	£285.00	0.00%
MEETING ROOMS 2 & 3			
Per hour	£20.00	£20.00	0.00%
Morning (8.00 - 12.30)	£90.00	£90.00	0.00%
Afternoon (12.30 - 5.00)	£90.00	£90.00	0.00%
Whole Day (8.00 - 5.00)	£160.00	£160.00	0.00%
Evening (5.00 - 11.00)	£285.00	£285.00	0.00%
	£47.50	£47.50	0.00%
Sheriff's Room			
Per hour	£25.00	£25.00	0.00%
Morning (8.00 - 12.30)	£112.50	£112.50	0.00%
Afternoon (12.30 - 5.00)	£112.50	£112.50	0.00%
Whole Day (8.00 - 5.00)	£200.00	£200.00	0.00%
Evening (5.00 - 11.00)	£285.00	£285.00	0.00%
Evening per hour	£47.50	£47.50	0.00%
Multi Media Projector	£50.00	£50.00	0.00%
Laptop	£25.00	£25.00	0.00%
Flip Chart & Pens	£10.00	£10.00	0.00%
Catering:			
Kitchen	£100.00	£100.00	0.00%
Tea/Coffee per head	£1.00	£1.00	0.00%
Tea/Coffee/Biscuits per head	£1.30	£1.40	7.69%
Fruit Juice per head	£0.75	£0.75	0.00%
Seasonal Fruit Basket per head	£1.00	£1.00	0.00%
Various menus per head			
Menu 1	£5.00	£5.00	0.00%
Menu 2	£6.00	£6.00	0.00%
Menu 3	£9.00	£9.00	0.00%
Menu 4	£11.00	£11.00	0.00%
Menu 5	£6.75	£6.75	0.00%
Menu 6	£6.00	£6.00	0.00%
Menu 7	£8.50	£8.50	0.00%
Menu 8	£8.00	£8.00	0.00%
Menu 9	£15.00	£15.00	0.00%

**All room hire is exempt from VAT but facility, catering and service charges are subject to VAT at the standard rate.**

## STREET TRADING LICENCES

<u>Street Trading Fees (VAT Exempt)</u>	<u>2014/15</u> <u>Charge £</u>	<u>2015/16</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
City Centre Catering Unit	£25.00 Per day	£25.00 Per day	0.00%
City Centre retail Unit - non Catering	£20.00 Per day	£20.00 Per day	0.00%
Other units eg. Trading Estate Catering	£10.00 Per day	£10.00 Per day	0.00%
Mobile Icecream Units	£400.00 Per Annum	£400.00 Per Annum	0.00%
 Note - Electricity where supplied, additional charge			
Electricity Supply			
Full electricity Supply	£3.60 Per day	£3.60 Per day	0.00%

## Land Charges

2014/2015  
Charge £

### LAND SEARCHES

Search Fees	£115.00
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Fees for 2015/16 have not yet been set by the Council. These will be published through the usual channels.

## LEISURE SERVICES

<b><u>BLACKBRIDGE ATHLETICS TRACK</u></b> **		2014/2015	2015/2016	Increase
		<u>Charge £ phr</u>	<u>Charge £ phr</u>	<u>%</u>
Shared with Public		£17.55	N/A	0.00%
		2013/2014	2014/2015	Increase
		<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b><u>Cricket</u></b>	<i>Including VAT</i>			
Matches - Pitch only weekends		£47.50	£48.70	2.53%
Matches- Pitch only weekdays		£23.25	£23.85	2.58%
Practice wickets (evenings only)		£17.50	£17.95	2.57%
Changing rooms	<b>Exempt from VAT</b>	£7.00	£7.15	2.14%
Teams under 17 half price				
<b><u>Football</u></b>	<i>Including VAT</i>			
Pitch only weekends		£41.00	£42.00	2.44%
Pitch only weekdays		£21.00	£21.50	2.38%
Changing rooms	<b>Exempt from VAT</b>	£7.00	£7.15	2.14%
Teams under 17 half price				
<b><u>Rugby</u></b>	<i>Including VAT</i>			
Pitch only weekends		£41.00	£42.00	2.44%
Pitch only weekdays		£21.00	£21.50	2.38%
Changing rooms	<b>Exempt from VAT</b>	£7.00	£7.15	2.14%
Teams under 17 half price				
<b><u>HARD PLAY AREA</u></b> **				
Widden Street		£5.85	£6.00	2.56%
<b><u>SPECIAL TENANCIES (Seasonal Bookings)</u></b>				
Pitch per season	Senior	£200.00	£205.00	2.50%
Pitch per season	junior	£99.00	£101.50	2.53%

*All income from the above is retained by our Streetcare contractor*

\*\* Charges are standard rated unless the letting is for over 24 hours or it is part of a series of lets when it is exempt from VAT.

\* No longer applicable, one charge now proposed (Mon-Sun)

**ENVIRONMENTAL HEALTH**  
All Non Business for VAT purposes unless where stated

		2014/2015 Charge £		2015/2016 Charge £		Increase %
Rodent Control:						
Domestic Premises	per visit	1st Visit : £50 2nd Visit: £25 3rd Visit: £25		1st Visit : £50 2nd Visit: £25 3rd Visit: £25		N/A
* A reduced rate is offered for residents receiving council tax or housing benefit. £25 initial visit then £10 for up to 2 revisits						
Commercial/ Industrial		£71.75	*	£71.75	*	0.00%
Disinfestation of Premises:		£58.43		£58.43		0.00%
Commercial/ Industrial	per hour	£71.75	*	£71.75	*	0.00%
Wasp Nests	<b>Including VAT</b>	£51.25		£51.25		0.00%
Other pests in Commercial/Industrial Premises	per hour	£71.75		£71.75		0.00%
<b>Concessions:</b>	<b>Amount of concession</b>					
Those in receipt of Council Tax Support or Housing benefit	50%					
Work in default fees will be a reasonable charge on a case by case basis		Variable	#	Variable	#	
Charge for Service of Housing Act 2004 Notice		Variable	#	Variable	#	
Food Export Certificates		£26.79		£26.79		0.01%
Food Hygiene Training courses						
Level 2 Award Food Safety in Catering						
At Council Offices	£ per Gloucester candidate	£47.00		£47.00		0.00%
	Non-Gloucester Candidate	£59.00		£59.00		0.00%
At the Business Address		£40.00		£40.00		0.00%
N.B. Discounts are available for group bookings						
Health and Safety Training / Workshops						
	Non Gloucester Resident/Business:	£30 per 1/2 day		£30 per 1/2 day		
	Gloucester Resident/Business	£25 per 1/2 day		£25 per 1/2 day		
CIEH level 2 award in Health and Safety in the workplace (per delegate)						
	Non Gloucester Resident/Business:	£80.00		£80.00		
	Gloucester Resident/Business	£50.00		£50.00		
Food Safety Act:						
Charges for Public Register		£244.77		£244.77		0.00%
Part by category		£76.57		£76.57		0.00%
Single entry		Free		Free		N/A
Environmental Health Officer Rate (Hourly Rate)		£50.04	****	£50.04	****	0.00%
Skin Piercing, Acupuncture etc	premises	£110.00		£110.00		0.00%
	per person	£110.00		£110.00		0.00%
Tattoo Hygiene rating scheme						
Application and Initial inspection		N/A		£100.00		
Request for a revisit to re-score		N/A		£50.00		
Annual Inspection		N/A		£100.00		
Motor Vehicle Salvage Registration (3 years)			**		**	Fixed
Breeding of Dogs Licence		£72.75		£72.75		0.01%
Plus cost of vet ***						
Dangerous Wild Animals Licence -Initial application		£625.65		£625.65		0.00%
Renewal application		£72.75		£72.75		0.00%
Animal Boarding Establishment Licence		£123.00		£123.00		0.00%
Pet Shop Licences		£69.34		£69.34		0.00%
Zoo Licences		£409.74		£409.74		0.00%
		2014/2015 Charge £		2015/2016 Charge £		Increase %
High Hedge Nuisance, Investigation Fee		£383.11		£392.69		2.50%
For people in receipt of Income Support Benefit, Pension Credit Guarantee, or State Pension		£63.88		£65.48		2.50%
High hedge/investigation Concessions:						
Those in receipt of Council tax support or housing benefit receive around 83% concession						
People with a disability receive around 83% concession						
People over 65 years old receive around 83% concession						
Those in receipt of Income Support, Pension Credit Guarantee or State Pension receive around 83% concession						
Fixed Penalty Notices						
Depositing Litter (Reduced fee of £50.00 if paid within 10 days)			**			
Failure to comply with a street litter control notice (Reduced fee of £60.00 if paid within 10 days)			**			
Failure to comply with a litter clearing notice (Reduced fee of £60.00 if paid within 10 days)			**			
Failure to produce waste documents (Reduced fee of £180.00 if paid within 10 days)			**			
Failure to produce authority to transport waste (Reduced fee of £180.00 if paid within 10 days)			**			
Unauthorised distribution of free printed matter (Reduced fee of £50.00 if paid within 10 days)			**			
Failure to comply with a waste receptacles notice (Reduced fee of £60.00 if paid within 10 days)			**			
Failure to comply with a Dog Control Order (Reduced to £50.00 if paid within 10 days)			**			
Smoking in smoke-free premises or work vehicles (reduced to £30.00 if paid in 15 days)			**			
Smoking in smoke-free premises or work vehicles (reduced to £50.00 if paid in 29 days)			**			
Failure to display no-smoking signs (reduced to £150.00 if paid in 15 days)			**			
Failure to display no-smoking signs (reduced to £200.00 if paid in 29 days)			**			
* Plus VAT at the standard rate						
** Statutory Fee						
*** To be notified on request						
**** Including Examination of food for voluntary surrender						
# A charge may be charged under the enforcement Act under the Service of Housing Act Notice (part 1 of the Housing Act 2006) but this has yet to be finalised and authorised.						
<b>Environmental Information Regulations: VAT at standard rate</b>						
Personal enquiries (per photocopied sheet)		£50.04				
Others (based on 1 hours work)		£50.04				

## Environmental Health : Permits

*All Non Business for VAT purposes*

LAPC and LAPP charges	2014/2015 Charge £		2015/2016 Charge £	Increase %	
<b><u>Application Fees</u></b>					
Standard Process	£1,579.00		£1,579.00	0.00%	
Additional fee for currently operating without a permit	£1,137.00		£1,137.00	0.00%	
Reduced fee activities (not including vapour recovery)	£148.00		£148.00	0.00%	
	£68.00		£68.00	0.00%	
Additional fee for operating a reduced fee activity without a permit					
Petrol Vapour Recovery 1 & 2	£246.00		£246.00	0.00%	
Vehicle Refinishers	£346.00		£346.00	0.00%	
Mobile screening and crushing plant	£1,579.00		£1,579.00	0.00%	
:- for the 3rd to 7th applications	£943.00		£943.00	0.00%	
:- for 8th & Subsequent applications	£477.00		£477.00	0.00%	
*Where an application for any of the above is for a combined Part B & Waste application	£297.00	<b>(in addition to above)</b>	£297.00	<b>(in addition to above)</b>	0.00%
<b><u>Annual Subsistence Charges</u></b>					
Standard Process (Low)	£739.00	<b>(+£99 Combined Part B &amp; Waste Installation)</b>	£739.00	<b>(+£99 Combined Part B &amp; Waste Installation)</b>	0.00%
Standard Process (Medium)	£1,111.00	<b>(+£149 Combined Part B &amp; Waste Installation)</b>	£1,111.00	<b>(+£149 Combined Part B &amp; Waste Installation)</b>	0.00%
Standard Process (High)	£1,672.00	<b>(+£198 Combined Part B &amp; Waste Installation)</b>	£1,672.00	<b>(+£198 Combined Part B &amp; Waste Installation)</b>	0.00%
Reduced fee activity (Low)	£76.00		£76.00	0.00%	
Reduced fee activity (Medium)	£151.00		£151.00	0.00%	
Reduced fee activity (High)	£227.00		£227.00	0.00%	
Petrol Vapour Recovery 1 & 2 (Low)	£108.00		£108.00	0.00%	
Petrol Vapour Recovery 1 & 2 (Medium)	£216.00		£216.00	0.00%	
Petrol Vapour Recovery 1 & 2 (High)	£326.00		£326.00	0.00%	
Vehicle Refinishers (Low)	£218.00		£218.00	0.00%	
Vehicle Refinishers (Medium)	£349.00		£349.00	0.00%	
Vehicle Refinishers (High)	£524.00		£524.00	0.00%	
Mobile Plant - 1st & 2nd Permits (Low)	£618.00		£618.00	0.00%	
Mobile Plant - 1st & 2nd Permits (Medium)	£989.00		£989.00	0.00%	
Mobile Plant - 1st & 2nd Permits (High)	£1,484.00		£1,484.00	0.00%	
Mobile Plant - 3rd - 7th Permits (Low)	£368.00		£368.00	0.00%	
Mobile Plant - 3rd - 7th Permits (Medium)	£590.00		£590.00	0.00%	
Mobile Plant - 3rd - 7th Permits (High)	£884.00		£884.00	0.00%	
Mobile Plant - 8th + Permits (Low)	£189.00		£189.00	0.00%	
Mobile Plant - 8th + Permits (Medium)	£302.00		£302.00	0.00%	
Mobile Plant - 8th + Permits (High)	£453.00		£453.00	0.00%	
<b>:- Part B process subject to reporting in addition to above (under E-PRTR)</b>	<b>£99.00</b>		<b>£99.00</b>	<b>0.00%</b>	
<b><u>Transfer and Surrender</u></b>					
Standard process transfer	£162.00		£162.00	0.00%	
Standard process partial transfer	£476.00		£476.00	0.00%	
New operator at low risk reduced fee activity	£75.00		£75.00	0.00%	
Reduced fee activity partial transfer	£476.00		£476.00	0.00%	
<b><u>Temporary Transfer for Mobiles</u></b>					
First Transfer	£51.00		£51.00	0.00%	
Repeat transfer	£10.00		£10.00	0.00%	
Repeat following enforcement or warning	£51.00		£51.00	0.00%	
<b><u>Substantial Change</u></b>					
Standard Process	£1,005.00		£1,005.00	0.00%	
Standard Process where the substantial change results in a new PPC activity	£1,579.00		£1,579.00	0.00%	
Reduced fee activities	£98.00		£98.00	0.00%	

### **Note**

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January.

Where paid quarterly the total amount payable to the local authority will be increased by £36.00

Reduced fee activities are: Service Stations, Vehicle Refinishers,

Dry Cleaners and Small Waste Oil Burners under 0.4MW

## **Environmental Health Cont: Permits**

*All Non Business for VAT purposes*

<b><u>LA - IPPC charges</u></b>	<b><u>2014/2015</u></b> <b><u>Charge £</u></b>	<b><u>2015/2016</u></b> <b><u>Charge £</u></b>	<b>Increase</b> <b>%</b>
<b><u>Environmental Permitting</u></b>			
<b><u>Application Fees</u></b>			
A2 Application Fee	£3,218.00	£3,218.00	0.00%
Additional fee for operating without a permit	£1,137.00	£1,137.00	0.00%
<b><u>Annual Subsistence Charges</u></b>			
Annual Subsistence (low)	£1,384.00	£1,384.00	0.00%
Annual Subsistence (Medium)	£1,541.00	£1,541.00	0.00%
Annual Subsistence (High)	£2,233.00	£2,233.00	0.00%
<b><u>Variation</u></b>			
Substantial Variation	£1,309.00	£1,309.00	0.00%
<b><u>Transfer</u></b>			
Transfer	£225.00	£225.00	0.00%
Partial Transfer	£668.00	£668.00	0.00%
<b><u>Surrender</u></b>			
Surrender	£668.00	£668.00	0.00%



## **HOUSING SERVICES**

Outside the Scope of Vat unless specified

### **RENTS** (calculated on a 52 week collection basis)

2014/2015

Charge £

(a)	<b><u>Dwellings-Exempt from VAT</u></b>	
	Average weekly rent	£74.43
(b)	<b><u>Garages</u></b>	
(i)	Outside curtilage of dwelling	
	- let to Council tenants - per week	£5.32
	- let to persons who are not Council Tenants - per week (inclusive of VAT)	£10.10

### **LIFELINK (PLUS VAT)**

#### **Council tenant**

Monitoring Charge per week

£1.82

Rental per week

£3.56

#### **Private tenant**

Monitoring Charge per week

£1.78

Rental per week

£3.29

Rents and charges for 2015/16 are to be determined in consultation with Gloucester City Homes

## **HACKNEY CARRIAGES**

*All Outside the scope of VAT*

<b><u>HACKNEY CARRIAGES/ PRIVATE HIRE</u></b>		<u>2014/2015</u> <u>Charge £</u>		<u>2015/2016</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
HC Vehicle Licences		£183.50		£183.50	0.00%
New HC & PH Drivers Licences		£110.00		£110.00	**** 0.00%
3 yearly CRB Fee *		£44.00		£44.00	**** 0.00%
DVLA check		£7.50		£7.50	0.00%
HC Deposit Knowledge Test	**	£54.00		£54.00	0.00%
PH Knowledge Test		£30.00		£30.00	0.00%
PH Vehicle Licences		£183.50		£183.50	0.00%
PH Operators Licences - up to 2 vehicles		£240.00		£240.00	0.00%
Up to 3-5 vehicles		£305.00		£305.00	0.00%
Up to 6-10 vehicles		£620.00		£620.00	0.00%
11 + vehicles		£930.00		£930.00	0.00%
Add Premises on Operators Licence	New Fee	£140.00		£140.00	0.00%
	renewal	£100.00		£100.00	0.00%
Renewal HC & PH drivers	(1 Year)	£77.00		£77.00	0.00%
	(2 Year) New Fee	£140.00		£140.00	0.00%
	(3 Year) New Fee	£200.00		£200.00	0.00%
3 yearly CRB Fee *		£36.00		£36.00	**** 0.00%
Transfer of Ownership		£49.00		£49.00	**** 0.00%
Temprrary Change of Vehicle		£65.00		£65.00	0.00%
HC Driver Test (50% to GHCA)**		£108.00		£108.00	0.00%
Replacement Plates	External Rear	£20.00	Each	£20.00	**** 0.00%
	External Front	£15.00	Each	£15.00	0.00%
	Int	£15.00	Each	£15.00	**** 0.00%
Replacement Licence Badge		£10.00	Each	£10.00	**** 0.00%
Replacement Licence Certificate		£10.50	Each	£10.50	0.00%
Application to notify of change of address		£10.50		£10.50	0.00%
Hackney Carriage Sticker Pack (No Smoking Stickers)		£5.00		£5.00	0.00%
Private Hire Sticker Pack (Bus Lane , Insurance (x3) and no smoking)		£10.00		£10.00	0.00%
Bus Lane Sticker		£3.00	Each	£3.00	0.00%

2015/16 Charges are currently subject to review. Any changes will be published through the usual channels.

## LICENCES (Act 2003)

*All Non business for VAT purposes*

	<u>2014/2015</u>		<u>2015/2016</u>	Increase		
	<u>Charge £</u>		<u>Charge £</u>	<u>%</u>		
<b><u>Sex shop Licences:</u></b>						
Grant/Renewal	£10,790.00		<b>Changed to below</b>	2.50%		
New Application	£4,420		£4,420	0.00%		
Renewal Application	£2,810		£2,810	0.00%		
Transfer Application	£2,125		£2,125	0.00%		
Variation Application	£2,125		£2,125	0.00%		
Refund to unsuccessful new and renewal applications	£800		£800	0.00%		
Change of Details	£33.50		£33.50	0.00%		
Copy of Licence	£15.50		£15.50	0.00%		
<b><u>Houses Let in Multiple Occupation (HMO's)</u></b>						
New or renewed standard applications	£450.00		£450.00	0.00%		
Variations to application	£70.00		£70.00	0.00%		
Additional cost for non-standard applications per hour	£33.00		£33.00	0.00%		
Standard Application Fee Payable every three years	£370.00		£370.00	0.00%		
Non Standard Application Fee Payable on failure to licence at appropriate time	variable based on officer times	---	variable based on officer times	---		
<b><u>Premises Licences and Club Premises Certificates</u></b>						
Band A, NDRV £0 - £4,300	Conversion/New/Variation	£100.00	**	£100.00	**	0.00%
	Annual Fee	£70.00	**	£70.00	**	0.00%
Band B, NDRV £4,301 - £33,000	Conversion/New/Variation	£190.00	**	£190.00	**	0.00%
	Annual Fee	£180.00	**	£180.00	**	0.00%
Band C, NDRV £33,001 - £87,000	Conversion/New/Variation	£315.00	**	£315.00	**	0.00%
	Annual Fee	£295.00	**	£295.00	**	0.00%
# Band D, NDRV £87,001 - £125,000	Conversion/New/Variation	£450.00	**	£450.00	**	0.00%
	Annual Fee	£320.00	**	£320.00	**	0.00%
## Band E, NDRV £125,001 and above	Conversion/New/Variation	£635.00	**	£635.00	**	0.00%
	Annual Fee	£350.00	**	£350.00	**	0.00%

# Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 2 x the amount specified above

## Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 3 x the amount specified above

\*\* **Statutory fee**

--- Additional charges will be incurred for non-standard applications that will be calculated in accordance with the nature and amount of extra work required.

Note: Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charges have not been set and the above will apply until further notice.

## LICENCES (Act 2003 - Continued)

### All Non busines for VAT purposes

		<u>2014/2015</u>		<u>2015/2016</u>		<u>Increase</u>
		<u>Charge £</u>		<u>Charge £</u>		<u>%</u>
<b><u>Additional Fee for Licensable Activities where the Occupancy is &gt; 5000</u></b>						
Occupancy -	5,000 - 9,999	£1,000.00	**	£1,000.00	**	0.00%
	10,000 - 14,999	£2,000.00	**	£2,000.00	**	0.00%
	15,000 - 19,999	£4,000.00	**	£4,000.00	**	0.00%
	20,000 - 29,999	£8,000.00	**	£8,000.00	**	0.00%
	30,000 - 39,999	£16,000.00	**	£16,000.00	**	0.00%
	40,000 - 49,999	£24,000.00	**	£24,000.00	**	0.00%
	50,000 - 59,000	£32,000.00	**	£32,000.00	**	0.00%
	60,000 - 69,999	£40,000.00	**	£40,000.00	**	0.00%
	70,000 - 79,999	£48,000.00	**	£48,000.00	**	0.00%
	80,000 - 89,999	£56,000.00	**	£56,000.00	**	0.00%
	90,000 and over	£64,000.00	**	£64,000.00	**	0.00%
<b><u>Licensing Act 2003 - Other Fees</u></b>						
Loss or theft of premises licence or summary (Section 2		£10.50	**	£10.50	**	0.00%
Application for a provisional statement where premises l		£315.00	**	£315.00	**	0.00%
	etc. (Section 29)					
Notification of change of name or address (Section 33)		£10.50	**	£10.50	**	0.00%
Application to vary licence to specify individual as premi		£23.00	**	£23.00	**	0.00%
	supervisor (Section 37)					
Application for minor variation tp premises licence or clu		£89.00	**	£89.00	**	0.00%
Application for transfer of premises licence (Section 42)		£23.00	**	£23.00	**	0.00%
Interim Authority Notice following the death etc of licensc		£23.00	**	£23.00	**	0.00%
	(Section 47)					
Theft, loss etc. of certificate or summary (Section 79)		£10.50	**	£10.50	**	0.00%
Notification of change of name or alteration of rules of cl		£10.50	**	£10.50	**	0.00%
Change of relevant registered address of club (Section 8		£10.50	**	£10.50	**	0.00%
Temporary Event Notice (Section 100)		£21.00	**	£21.00	**	0.00%
Theft, loss etc. or temporary event notice (Section 110)		£10.50	**	£10.50	**	0.00%
Application for a grant or renewal of personal licence (S		£37.00	**	£37.00	**	0.00%
Theft, loss etc. of personal licence (Section 126)		£10.50	**	£10.50	**	0.00%
Duty to notify change of name or address (Section 127)		£10.50	**	£10.50	**	0.00%
Right of freeholder etc. to be notified of licensing matter:		£21.00	**	£21.00	**	0.00%
**	<b>Statutory fees</b>					

**LICENCES (Gambling Act 2005)**

*All Non business for VAT purposes*

			<u>2014/2015</u>	<u>2015/2016</u>	Increase
			<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b>Premises Licences and Permit Fees</b>					
New Small Casino	Application	New/Provisional Statement	£5,600.00 *	£5,600.00 *	0.00%
		Annual Fee	£3,500.00 *	£3,500.00 *	0.00%
	Application	Variation	£2,800.00 *	£2,800.00 *	0.00%
	Application	Provisional Statement Holders	£2,100.00 *	£2,100.00 *	0.00%
	Application	Transfer / Reinstate	£1,260.00 *	£1,260.00 *	0.00%
New Large Casino	Application	New/Provisional Statement	£7,000.00 *	£7,000.00 *	0.00%
		Annual Fee	£7,000.00 *	£7,000.00 *	0.00%
	Application	Variation	£3,500.00 *	£3,500.00 *	0.00%
	Application	Provisional Statement Holders	£3,500.00 *	£3,500.00 *	0.00%
	Application	Transfer / Reinstate	£1,505.00	£1,505.00	0.00%
Regional Casino	Application	New/Provisional Statement	£10,500.00 *	£10,500.00 *	0.00%
		Annual Fee	£10,500.00 *	£10,500.00 *	0.00%
	Application	Variation	£5,250.00 *	£5,250.00 *	0.00%
	Application	Provisional Statement Holders	£5,600.00 *	£5,600.00 *	0.00%
	Application	Transfer / Reinstate	£4,550.00 *	£4,550.00 *	0.00%
Bingo Club	Application	New/Provisional Statement	£2,450.00 *	£2,450.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£1,225.00 *	£1,225.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstate	£840.00 *	£840.00 *	0.00%
Betting Premises (excluding Track	Application	New/Provisional Statement	£2,100.00 *	£2,100.00 *	0.00%
		Annual Fee	£420.00 *	£420.00 *	0.00%
	Application	Variation	£1,050.00 *	£1,050.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstate	£840.00 *	£840.00 *	0.00%
Tracks	Application	New/Provisional Statement	£1,750.00 *	£1,750.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£875.00 *	£875.00 *	0.00%
	Application	Provisional Statement Holders	£665.00 *	£665.00 *	0.00%
	Application	Transfer / Reinstate	£665.00 *	£665.00 *	0.00%
Family Entertainment Centres	Application	New/Provisional Statement	£1,400.00 *	£1,400.00 *	0.00%
		Annual Fee	£525.00 *	£525.00 *	0.00%
	Application	Variation	£700.00 *	£700.00 *	0.00%
	Application	Provisional Statement Holders	£665.00 *	£665.00 *	0.00%
	Application	Transfer / Reinstate	£665.00 *	£665.00 *	0.00%
Gaming Centre (Adult)	Application	New/Provisional Statement	£1,400.00 *	£1,400.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£700.00 *	£700.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstate	£840.00 *	£840.00 *	0.00%
Copy of Licence		£20.00 *	£20.00 *	0.00%	
Notification of Change Fee		£35.00 *	£35.00 *	0.00%	
Occasional Use Notice			No Fee		
Temporary Use notice			£500.00		

\* Note :Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation.

## LICENCES (Gambling Act 2005)

*All Non business for VAT purposes*

			<u>2014/2015</u>		<u>2015/2016</u>	<u>Increase</u>
			<u>Charge £</u>		<u>Charge £</u>	<u>%</u>
<b><u>Permit Fees</u></b>						
Family Entertainment Centre	Application	New/Renewal	£300.00 *		£300.00 *	0.00% each
	Application	Transitional	£100.00 *		£100.00 *	0.00%
		Change of Name	£25.00 *		£25.00 *	0.00%
		Copy of Permit	£15.00 *		£15.00 *	0.00%
Prize Gaming	Application	New/Renewal	£300.00 *		£300.00 *	0.00% each
	Application	Transitional	£100.00 *		£100.00 *	0.00%
		Change of Name	£25.00 *		£25.00 *	0.00%
		Copy of Permit	£15.00 *		£15.00 *	0.00%
Alcohol Licences Premises- 2 or Less machines	Application	New	£50.00 *		£50.00 *	0.00%
Alcohol Licences Premises- More than 2 machines	Application	New	£150.00 *		£150.00 *	0.00%
		Annual Fee	£50.00 *		£50.00 *	0.00%
	Application	Transitional	£100.00 *		£100.00 *	0.00%
	Application	Variation	£100.00 *		£100.00 *	0.00%
		Change of Name	£25.00 *		£25.00 *	0.00%
		Copy of Permit	£15.00 *		£15.00 *	0.00%
Club Gaming Permit	Application	New/Renewal	£200.00 *		£200.00 *	0.00% each
		Annual Fee	£50.00 *		£50.00 *	0.00%
	Application	Transitional/Variation	£100.00 *		£100.00 *	0.00% each
		Copy of Permit	£15.00 *		£15.00 *	0.00%
Club Gaming Machine Permit	Application	New/Renewal	£200.00 *		£200.00 *	0.00%
		Annual Fee	£50.00 *		£50.00 *	0.00%
	Application	Transitional/Variation	£100.00 *		£100.00 *	0.00% each
		Copy of Permit	£15.00 *		£15.00 *	0.00%
Club (fast Track) for Gaming Permit or Machine Permit	Application	New/Renewal	£100.00 *		£100.00 *	0.00% each
		Annual Fee	£50.00 *		£50.00 *	0.00%
	Application	Transitional	£100.00 *		£100.00 *	0.00%

\* Note Where Annual Fee, Renewal Fee, Transitional Fee, Change of Name, Copy Permit, Variation, and Transfer if not noted - it is because the fee is not Applicable. For the Permit Type.

\*\* All Fees Listed are Statutory and Set by the Secretary of State and Licensing Authority

**No Smoking Policy**  
**(Health Act 2006)**

*All Non business for VAT purposes*

		<u>2014/2015</u> Charge £	<u>2015/2016</u> Charge £	<u>Increase</u> %
<b><u>Fixed Penalty</u></b>				
Failure to Display NO Smoking Signs	(paid within 15 Days)	£150.00 *	£150.00 *	0.00%
	(paid within 29 days)	£200.00 *	£200.00 *	0.00%
Smoking Offences in a Smoke- free Place	(paid within 15 Days)	£30.00 **	£30.00 **	0.00%
	(paid within 29 days)	£50.00 **	£50.00 **	0.00%

\* Note that this is a Statutory Penalty under Section 6 of the Health Act 2006

\*\* Note that this is a Statutory Penalty under Section 7 of the Health Act 2006

**ENVIRONMENTAL HEALTH**

*All Non Business for VAT purposes unless where stated*

		<u>2014/2015</u> Charge £	<u>2015/2016</u> Charge £	<u>Increase</u> %
Food Export Certificates		£27.00	£27.00	0.00%
Level 2 Award in Food Safety in Catering Traini	Gloucester business candidates	£47.00	£47.00	0.00%
	non-Gloucester business candidates	£59.00	£59.00	0.00%

**Animal Health Licences**

Plus cost of vet \*\*\*

Animal Boarding Establishments		£123.00	£123.00	0.00%
Breeding of Dogs Licence***		£73.00	£73.00	0.00%
Dangerous Wild Animals Licence ***	Initial application	£631.00	£631.00	0.00%
	Renewal application	£74.00	£74.00	0.00%
Pet Shop Licences ***		£70.00	£70.00	0.00%
Zoo Licences ***		£414.00	£414.00	0.00%
Copy of licence		£10.50	£10.50	0.00%

~~Motor Vehicle Salvage Registration (3-years)~~

\*\*

\*\*

Fixed

This licence is no longer valid

**Scrap Metal Dealers Licence**

**Application**

**New Fee**

New Site Licence Application		£430.00	£430.00	0.00%
New Collectors Application		£258.00	£258.00	0.00%
Site Renewal Application		£336.00	£336.00	0.00%
Collectors Renewal Application		£212.00	£212.00	0.00%
Variation to Site Application		£230.00	£230.00	0.00%
Variation to Collectors Application		£138.00	£138.00	0.00%
Replacement Vehicle Badge		£20.00	£20.00	0.00%
Copy of Paper Licence		£10.50	£10.50	0.00%
Change of Details		£47.00	£47.00	0.00%

## ALLOTMENTS

### *Exempt from VAT*

	<b>2015</b>	<b>2016</b>
	Charge in pence	Charge in pence
per square metre	16.144 pence	16.548 pence

- Age related concessions: 40%reduction (Allotment holder pays 60% of full price)
- Concessions applicable only 1 Allotment per person.
- Plot tenants in receipt of Housing Benefit and/or Council Tax Support and proven are entitled to 40%
- People with a disability are entitled to 40% concession
- Concession is available for men & women over the age of 65.
- Women currently receiving age related benefit before 1/12/14 and below age 65 years will continue to

## Hire of Parks for Events

	2014/2015	2015/2016
	Charge	Charge
<b>Application Fee</b>		
This is not refundable and is to be paid on application		
Commercial Promotion	£100.00	£100.00
National Registered Charity	£50.00	£50.00
Local charity or not for profit organisation	FREE	FREE

### *Exempt from VAT*

	2014/2015	2015/2016
	Charge	Charge
<b>Gloucester Park/ Plock Court (Rate per day)</b>		
Commercial Promotion	From £700*	From £700*
National Registered Charity	£100.00	£100.00
Local charity or not for profit organisation	£50.00	£50.00
<b>All Other Public Open Space</b>		
Commercial Promotion	From £300	From £300
National Registered Charity	FREE	FREE
Local charity or not for profit organisation	FREE	FREE

\*Fees will be negotiable and will be based on the scale and requirements of the event. This will be considered on a case by case basis.

### **City Centre**

Negotiable and will be based on the scale and requirements for the event. This will be considered on a case by case basis.

### **Cancellation Policy**

6 Weeks Prior to Event	10% of total fee
5 Weeks Prior to Event	20% of total fee
Less than 5 Weeks	50% of total fee
Less than 2 Weeks	100% of total fee
Set up day	25% of total fee
Breakdown day	25% of total fee

### **Bond**

Dependant on size of event and equipment used.

Minimum of £500, If large vehicles present on open space - Minimum of £2000

### **Film Crew**

Amateur/Student crew	£50 a day
Professional	£250 a day



## Stray Dogs

Charge per Day	Charges from 01/02/15	Charges for 2015/16		Increase %
1 Day	£78.93	£80.00	See Note 1	1.36%
2 Days	£119.93	£123.00	See Note 2	2.56%
3 Days	£160.93	£166.00		3.15%
4 Days	£201.93	£209.00		3.50%
5 Days	£242.93	£252.00		3.73%
6 Days	£283.93	£295.00		3.90%
7 Days	£326.93	£338.00		3.39%

### Note 1

Fees will be charged for every part or whole day at the kennel

Kennel fees only have increased by 2.5%

#### 2015/16 fees based on the following:

Statutory fee	<b>£25.00</b>
Admin fee	<b>£12.00</b>
Daily kennel fee	<b>£43.00</b>
Total	<b>£80.00</b>

*(this includes a cost incurred by the Council of retaining the kennels all year round together with the cost of providing the service)*

### Note 2

Costs will increase by £43.00 for each day or part day that the dog is held by the kennels

### Concessions:

Those in receipt of Council Tax Support or Housing benefit 50%

Concessionary fares for stray dog service are only eligible on kennelling fees.

I.e. the customer receives 50% discount on kennel fees but will still have to pay 100% of other fees

## CEMETERIES AND CREMATORIUM FEES

A	<u>INTERMENT FEE</u> <i>Exempt from VAT</i>	<u>2014/2015</u> Charge £		<u>2015/2016</u> Charge £		Increase %
1.	Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)	£62.00		£63.50		2.42%
2.	Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft)	£223.25	**	£228.75	**	2.46%
3.	Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft)	£637.50	**	£653.50	**	2.51%
4.	Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft)	£922.50	**	£945.50	**	2.49%
5.	Extra depth 7ft - 9ft	£402.25		£412.25		2.49%
6.	Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring	£894.75	**	£917.25	**	2.51%
7.	Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost	£266.50	**	£273.25	**	2.53%

**Note:** Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for three and the first interment is that of a child qualifying for free burial the fee payable will be £1260.92 less the appropriate child fee.

Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.

		<u>2014/2015</u> Charge £		<u>2015/2016</u> Charge £		Increase %
	Any bricked grave <b>Standard rated VAT</b>	£8,203.50		£8,408.50		2.50%
<b>B</b>	<u>INTERMENT OF CREMATED REMAINS</u> <i>Exempt</i>					
	In an earth grave where the Exclusive Right of Burial has been purchased	£198.50		£203.50		2.52%
	To pour ashes into a grave where cremation took place at Gloucester	£46.50		£47.75		2.69%
<b>C</b>	<u>NEW CREMATED REMAINS GARDEN</u>					
	Charges for purchase of Burial rights for cremated remains only	£248.00	<i>Exempt</i>	£254.25		2.52%
	Interment fee (applicable in addition to the above charge)	£198.50		£203.50		2.52%
	Permission for Headstone	£122.50		£125.50		2.45%
<b>D</b>	<u>SCATTERING OF CREMATED REMAINS ON A GRAVE</u> <i>Exempt</i>					
1.	Where a cremation has taken place at Gloucester Crematorium with or without an appointment	£46.50		£47.75		2.69%
2.	Where cremation has taken place elsewhere, with or without an appointment	£54.75		£56.25		2.74%

\*\* Statutory fees

Concessions:

Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

		<u>2014/2015</u> <u>Charge £</u>	<u>2015/2016</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
<b>E EARTH GRAVE</b>	<b><i>Exempt from VAT</i></b>			
1. Exclusive Right of Burial for 50yrs		£627.50	£643.25	2.51%
Exclusive Right of Burial for 75yrs		£960.00	£984.00	2.50%
Exclusive Right of Burial for 99yrs		£1,598.50	£1,638.50	2.50%
Purchase in Reserve	<b><i>Exempt from VAT</i></b>	£1,160.00	£1,189.00	2.50%
<b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>	<b><i>Exempt from VAT</i></b>			
This charge now includes use of organ and organist (whether used or not)		£199.50	£204.50	2.51%
<b>G MEMORIALS. etc. (For the right to erect or place)</b>				
1. Headstone not exceeding 3ft. in height		£282.50	£289.50	2.48%
2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing)		£78.00	£80.00	2.56%
3. Each inscription after the first £60.00 + £10.50 VAT		£78.00	£80.00	2.56%
4. Raised stone 18"x12"x4" with of without flower container		£122.50	£125.50	2.45%
<b>H GRAVE MAINTENANCE</b>	<b><i>Standard rated</i></b>			
1. Keeping tidy per grave annually		£85.50 *	£87.75	2.63%
2. Keeping tidy and planting per grave annually		£129.00 *	£132.25	2.52%
3. Keeping tidy C.W.G.C. Graves per grave annually		£6.55 *	£6.75	3.05%
4. Search Fees - Records		£41.00 *	£42.00	2.44%
<b>* Including VAT at standard rate</b>				
<b>WOODLAND BURIALS</b>				
All inclusive charge for a Woodland Burial		£1,367.50	£1,401.72	2.50%

## CEMETERIES AND CREMATORIUM FEES(continued)

### CREMATORIUM

	<u>2014/2015</u> <u>Charge £</u>	<u>2015/2016</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>	
<b>A</b>	<b><u>CREMATION FEES</u></b>			
1.	Stillborn child or child whose age at time of death did not exceed 3 months	£60.50	£62.00	2.48%
2.	Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday	£117.50	£120.50	2.55%
3.	Person who at the date of death attained his/her 17th birthday	£737.50 * #	£756.00 * #	2.51%
*	This charge includes the medical referee fee together with the use of organ and organist's fee (whether used or not)			
#	This charge includes Mercury Abatement Fee			
NOTE: Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council.				
Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This c				
In Special circumstances a request can be made for a 4.00pm Cremation Service	£120.50	£123.50	2.49%	
<b>B</b>	<b><u>SCATTERING OF CREMATED REMAINS</u></b>			
1.	Where cremation has taken place at Gloucester Crematorium, by appointment	£46.50	£47.75	2.69%
2.	Where cremation has taken place elsewhere, with or without appointment	£54.75	£56.25	2.74%
<b>C</b>	<b><u>ADDITIONAL CREMATION CERTIFICATES</u></b>			
	£20.00	£20.50	2.50%	
<b>D</b>	<b><u>MEDICAL REFEREES FEES</u></b>			
	£49.31	£50.54	2.49%	
<b>E</b>	<b><u>CREMATORIUM CASKETS</u></b>			
	Polytainer	£11.00	£11.25	2.27%
	Lawnswood Urn	£27.50	£28.25	2.73%
	Derby Casket	£55.00	£56.50	2.73%
<b>F</b>	<b><u>LOAN OF SCATTERING URN</u></b>			
	£34.25	£35.00	2.19%	
	<u>Deposit of Cremated Remains per Month after Month</u>	£37.00	£38.00	2.70%
<b>G</b>	<b><u>NATIVE HARDWOOD GARDEN SEAT</u></b>			
	£1,076.50 *	£1,103.50 *	2.51%	
	<u>Granite Seat</u>	£1,854.50	£1,901.00	2.51%
<b>H</b>	<b><u>BOOK OF MEMORY</u></b>			
1.	2 Line Inscription	£65.50 *	£67.25 *	2.67%
2.	5 Line Inscription	£110.00 *	£112.75 *	2.50%

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC. (20 YRS)

Standard rated VAT	<u>2014/2015</u> Charge £	<u>2015/2016</u> Charge £	Increase %
Single bronze kerb plaque	£326.50 *	£334.75 *	2.53%
Single bronze kerb plaque c/w a Rose motif	£362.00	£371.00	2.49%
Double bronze kerb plaque	£651.00 *	£667.25 *	2.50%
Single bronze tree plaque	£357.50 *	£366.50 *	2.52%
Double bronze tree plaque	£691.00 *	£708.25 *	2.50%
Bronze Heart Tree Plaque (max of 50 letters/figs)	£394.50	£404.50	2.53%
Bronze Heart Tree Plaque c/w a Rose motif	£420.50	£431.00	2.50%
Reserved space on kerb	£77.00 *	£79.00 *	2.60%
Flowering tree & Plaque	£533.50 *	£547.00 *	2.53%
Standard Rose Tree or Shrub & Plaque	£824.50 *	£845.00 *	2.49%
Rose Bush & Plaque	£281.50 *	£288.50 *	2.49%
Flowering tree & tree plaque	£572.50 *	£587.00 *	2.53%
Standard Rose Tree & single tree plaque	£193.50 *	£198.50 *	2.58%
Standard Rose Tree & bronze heart plaque	£485.00 *	£498.00 *	2.68%
Standard Rose Tree & Double tree plaque	£1,014.00	£1,039.50 *	2.51%
	£704.00	£721.50 *	2.49%
	£741.00	£759.50 *	2.50%
	£1,031.50	£1,057.25 *	2.50%
Single Granite Plaques Range from	£363.30 *	£372.50 *	2.53%
to	£493.50 *	£506.00 *	2.53%
Double Granite Plaques Range from	£412.50 *	£423.00 *	2.55%
to	£515.00 *	£528.00 *	2.52%
Renewal of Adoption for 20 yrs	Exempt from VAT		
Single Kerb plaque	£135.50	£139.00	2.58%
Double Kerb Plaque	£270.50	£277.25	2.50%
Standard Rose Tree or Shrub and Plaque	£217.50	£223.00	2.53%
Standard tree and Plaque	£234.00	£240.00	2.56%
Rose Bush and Plaque	£179.00	£183.50	2.51%
Renewal of Reserved Space on Kerb	£77.00	£79.00	2.60%
New Memorial Garden	Standard rated VAT		
Vase	£837.50 *	£858.50 *	2.51%
Sanctum 2000	£1,258.50 *	£1,290.00 *	2.50%

## CEMETERIES AND CREMATORIUM FEES (Continued)

<u>Cedar Garden Price List</u>	<u>2014/15</u>	<u>2015/16</u>	Increase
	Charge £	TOTAL £	%
<b>Cedar Garden</b>			
Standard Rose Tree	£388.00	£398.00 *	2.58%
Single Bronze Tree Plaque	£484.50	£496.50 *	2.48%
Granite Tree Plaque Standard Motif (Extra cost)	£66.50	£68.25 *	2.63%
<b>Boutonniere Plaques</b>			
Text Only	£452.00	£463.25 *	2.49%
Hand Painted Motif	£478.00	£490.00 *	2.51%
Photo Plaque	£517.00	£530.00 *	2.51%
<b>Granite Memorial Book</b>			
Plaque	£323.00	£331.00 *	2.48%

\* Including VAT at standard rate

<u>Cremated Remains Memorials Price List</u>	<u>2014/15</u>	<u>2015/16</u>
	Charge £	TOTAL £
<b>Cariad Collection Keepsakes</b>		
Cheviot Keepsake	N/A	£41.00
Brecon Keepsake	N/A	£41.00
Dynasty Keepsake	N/A	£41.00
Pennine Keepsake	N/A	£41.00
Mendip Keepsake	N/A	£41.00
Cairngorm Keepsake	N/A	£41.00
<b>Cariad Full Size Urns</b>		
Cheviot Full Size Urns	N/A	£180.00
Brecon Full Size Urns	N/A	£180.00
Dynasty Full Size Urns	N/A	£180.00
Pennine Full Size Urns	N/A	£180.00
Mendip Full Urns	N/A	£180.00
Cairngorm Full Size Urns	N/A	£180.00
<b>Mandalay Aluminium Urn</b>		
Silver	N/A	£51.00
Burgundy	N/A	£51.00
Dark Blue	N/A	£51.00
<b>Sterling Silver Necklace</b>		
Heart Pendant with Chain	N/A	£107.50
Ribbon Pendant with Chain	N/A	£107.50
Teardrop Pendant with Chain	N/A	£107.50
<b>Sterling Silver Charm Bracelet</b>		
Charm Bracelet with Heart Charm	N/A	£143.50
Charm Bracelet with Round Charm	N/A	£143.50
<b>Derby Caskets</b>		
Single Adult Caskets	N/A	£56.50
Child Caskets	N/A	£49.00
Baby Caskets	N/A	£44.00

## CEMETERIES AND CREMATORIUM FEES (Continued)

### The Columbia Plaque Range Price List

<u>Remembrance Plaques (with 20 years Adoption)</u>	<u>2014/2015</u> <u>Charge £</u>	<u>2015/2016</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
<b>Posy Collection</b>			
195mm x 125mm x 10mm Plaque with fixing spike Available in Black, Lavender Blue, Blue Pearl, Imperial Green or Red Granite This price includes an intricately carved floral motif, inscription & spike.	£458.00	£469.50	2.51%
<b>Scenic Collection</b>			
10" x 7" x 10mm Oval Plaque with fixing spike. Available in Black Granite This price includes a tranquil landscape scene, inscription & spike.	£524.50	£537.50	2.48%
<b>Memories Collection</b>			
<b>Locket</b>			
101/2" x 6" x 10mm Heart shaped pendant plaque with fixing spike Available in Black Granite This price includes locket design, photo plaque, inscription & spike.	£615.00	£630.00	2.44%
<b>Keepsake</b>			
7" x 8" x 10mm Open Trinket shaped plaque with fixing spike. Available in Tropical Brown Granite. This Price includes the trinket box design, inscription & spike.	£524.50	£537.50	2.48%
<b>Candle</b>			
9" x 5" x 10mm Candle shaped plaque with fixing spike. Available in Black Granite. This price includes candle design, inscription & spike.	£578.00	£592.50	2.51%
<b>Childrens Plaques</b>			
<b>"To the Moon &amp; Back"</b>			
9" Diameter x 10mm circular plaque. Available in Black Granite. This price includes the design, inscription & spike.	£578.00	£592.50	2.51%
<b>" Over the Rainbow"</b>			
9" Diameter x 10mm Circular plaque. Available in Black Granite. This price includes the design, inscription & spike.	£578.00	£592.50	2.51%
<b>"Butterfly"</b>			
9" x 7" x 10mm Butterfly shaped plaque. Available in Black, Blue Pearl, Imperial Green, Tropical Brown or Red. This price includes the design, inscription & spike.	£524.50	£537.50	2.48%

## Bulky Item Charges

### 2014/15

The City Council provides a bulky item collection service. The charge is:

General households: £24 for up to 3 items, with any additional items at £8 per item  
£4 per item

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Amount of concession**

50%

### 2015/16

Remains the same

General hous

## Green Waste Charges

The City Council provides a fortnightly waste collection service. The charge is:

General households: £36 per annum

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Amount of concession**

50%

General househ

Households in r



<u>Service</u>	<u>Extension</u>	<u>Person Responsible</u>
Leisure Services	6785	Dave Pritchett
Museum/ Folk Museum	6119	Angela Smith
Guildhall	6386	Sarah Gilbert
Planning Application Fees	6830	Anthony Wilson
Car Parking	6271	Mark Foyn
Miscellaneous Fee's	63263	Sadie Neal
Land Charges	6116	Mervyn Purcell
Environmental Health	6069	Ed Pomfret
Housing Services	833081	Rob Wharton
Hackney Carriages	6047	Lisa Jones
Licences	6047	Lisa Jones
Allotments	6829	Meyrick Brentnall
Cemeteries & Crematorium	6893	Julienne Reeves
Bulky Items/ Green Waste	6315	Lloyd Griffiths
Stray Dogs	6265	Sally Middleton
Event bookings	6386	Mhairi Smith